

# Bar Policy

## Rockport Texas

Adopted by the RYC Bridge and Board on August 6, 2015

The Rockport Yacht Club (RYC) operates under license from TABC under TABC rules and regulations.

- I. To ensure that the Rockport Yacht Club is a Safe Harbor as defined by TABC, (if one of our bartenders/managers is charged with knowingly selling alcohol to a minor or to an intoxicated person, the club could lose its license to sell unless the following six criteria are met) we will adhere to the following six criteria. Additionally, the Rockport Yacht Club will carry liability insurance covering the operation of the club.
  - A. The person selling is not the owner or an officer of the company (per TABC attorney, this does not apply to the Rockport Yacht Club).
  - B. The person selling holds a current seller-server training certificate.
  - C. All employees (bartenders hired as independent contractors and/or volunteer members acting as a bartender) engaged in the sale, service or delivery of alcoholic beverages, as well as, their immediate managers, are certified within 30 days of their hire date.
  - D. The employer (RYC) does not directly or indirectly encourage the employee to violate the law. It requires that they follow the laws.
  - E. There are not more than three of these types of violations within a twelve-month period.
  - F. The employer (RYC) has written policies for responsible alcohol service and ensures that each employee has read and understands these policies.
- II. Proof of Age to buy liquor
  - A. No person under 21 will be served alcohol as it is the law in the State of Texas.
  - B. Valid forms of identification that will be accepted:
    1. A motor vehicle driver's license issued by the state of Texas or a valid driver's license issued by another state, which bears the date of birth, name, address, and picture of the licensee.
    2. An identification card issued by the director of motor vehicles or any picture identification card issued by another state which bears the date of birth, name and address of the individual.
    3. An armed services identification card.

4. A valid passport from the United States or a country with which the United States maintains diplomatic relations.
  - C. RYC has the right to refuse service to anyone who cannot produce a proper ID.
  - D. If service is refused, the bar manager on duty will be informed. The bar manager will support the bartender's decision to stop service.
- III. Guidelines for serving alcohol to RYC members and guests
- A. Each bartender will follow the specified sizes of drinks served at the RYC: one ounce liquor, 12 ounces of beer and 9 ounces of wine
    1. Bottled beer is served in the bottle.
    2. Draft beer is dispensed into 12 ounce cups, except for the people that want to use their own mugs at an additional cost.
    3. Wine is served only in 9 ounce plastic cups
    4. Cocktails are limited by what liquor and mixers the RYC stocks and the bartenders' knowledge. Liquor will be measured in shot glasses, not free poured.
  - B. The bartender will be aware of the number of drinks a person has consumed.
  - C. If a member or guest is too impaired by alcohol to drive safely, the bartender/bar manager will try to persuade the person not to drive, and will arrange for a safe ride. If the patron refuses, the bartender should advise the bar manager in charge. The manager will call the police with a description of the patron, description of the vehicle including the license plate number, and the direction of travel of the vehicle took when leaving.
  - D. No bar manager or bar tender (contracted or member volunteer) shall consume alcohol while on duty.
  - E. Alcohol can only be consumed in the RYC club house, the deck or the sailing dock. No alcohol may leave the premises. No alcohol may be brought onto the RYC property from an outside source.
  - F. Members and guests will not be allowed behind the bar when it is in operation.
  - G. No one may serve, sell or deliver alcohol without a TABC seller server certificate. Upon presentation of a valid TABC certificate and entry into the RYC bartender log, a member will have bar access to serve, sell and deliver alcohol.
- IV. Training
- A. After obtaining the TABC seller-server certificate, a copy will be given to the bar manager who will file it in the office. Each person will be given a copy of the bar policy and will review it with the bar manager.
  - B. All bartenders will review the procedures used at the RYC for serving alcohol (liquor available, sizes of servings, disposal of bottles with TABC stamp, etc.) with the bar manager before they begin working behind the bar.

- C. If a problem is encountered with a guest or member, it should be documented with the bar manager in a file for this purpose.
- D. These procedures provide a guideline for responsible serving of alcohol at the RYC bar:
  - 1. Staff will have knowledge of the effects of alcohol and the influence of gender, weight, time and food on the absorption of alcohol.
  - 2. Staff will know the signs of intoxication.
  - 3. Staff will promote the service of one standard drink at a time.
  - 4. Staff will monitor their service of alcohol.
  - 5. Staff will talk to the patron, watch for and observe signs of intoxication.
  - 6. Staff will stop serving alcohol to a patron who is becoming drunk and will offer non-alcoholic drinks.
  - 7. Use tact, understanding and patience when denying alcohol service to customers.
  - 8. If necessary, ask the bar manager for back up and support.
  - 9. No person who is apparently intoxicated may be permitted to leave the bar until reasonable steps have been taken to ensure the persons safety and well-being.